



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2018-06-12 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	E. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input type="radio"/> Yes <input checked="" type="radio"/> No

ITEM No.:
E-5.

TITLE:
Recommendation to Approve First Amendment and Renewal - 15-045V - Professional Development Services for Non-Public Schools

REQUESTED ACTION:
Approve the First Amendment to the Agreement. Contract Term: July 1, 2018 through June 30, 2019; User Department: Teacher Professional Learning and Growth; Original Award Amount: \$2,500,000; Awarded Vendor(s): Catapult Learning, LLC; Learn-It Systems, LLC; Small/Minority/Women Business Enterprise Vendor(s): Amitesh, Inc. d/b/a Ace Office Supplies; Montage Diversity Consultants d/b/a Montage Education.

SUMMARY EXPLANATION AND BACKGROUND:
This Request for Proposal provides a wide range of professional development services to Broward County, non-public schools that have applied for services from the District under the provisions of the Title II, Part A, Teacher and Principal Training and Recruitment Fund. This request is to renew the above contract for an additional year.
The amendment to the agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
There is no financial impact to the District.

EXHIBITS: (List)
(1) Executive Summary (2) First Amendment Agreement - 2 (3) Approved ARF 1-21-2015 RSBM EE-2 (4) Financial Analysis Worksheet (5) Supplier Evaluation - 2 (6) Renewal Letter - 2 (7) MWBE Participation

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Fabian Cone	Phone: 754-321-5005
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
5/22/2018, 2:59:57 PM

Approved In Open Board Meeting On: **JUN 12 2018**
By: *Nora Ruper*
School Board Chair

EXECUTIVE SUMMARY

First Amendment to Agreement and Renewal 15-045V – Professional Development Services for Non-Public Schools

Under the United States Department of Education's Title II, Part A program, non-public school teachers, principals, and other educational personnel are eligible to participate; Local Educational Agency (LEA) uses funds to provide for Professional Development for teachers and other school personnel.

Through professional development, the goal is to improve teaching and learning through sustained and intensive high-quality professional development activities in the core academic subjects; focusing on the needs of the educator and best practices in education. Professional development will support school improvement, increase the effectiveness of school leaders and teachers, and ultimately increase student learning and academic success.

The Teacher Professional Learning and Growth Department (TPLG) is the Florida Department of Education's (FLDOE) contact for the Title II, Part A grant. The Title II, Part A – Teacher and Principal Training and Recruiting Funds is an entitlement grant. The overall purpose of the Title II, Part A grant is to increase student achievement through strategies, such as improving teacher and principal quality; increasing the number of highly qualified and/or in-field and effective teachers in the classroom; and highly effective principals and assistant principals in schools.

An equitable allocation of funds, as per Title II, Part A grant guidelines is carefully calculated based on a formula that considers student enrollment, the total allocation of funds, administrative costs, and indirect costs. Any unused allotted funds are required to be rolled over to the next fiscal year and reserved for non-public schools' use of approved professional development activities.

Each year, a Non-Public Schools Consultation meeting is conducted, and all eligible non-public schools are invited to attend. It is the responsibility of the non-public school to register with the FLDOE. A list of registered schools is accessed by the District's Grants Department. The non-public schools must submit written documentation as intent to participate in a federal program and verification of eligibility to the District's Grants Department. Title II, Part A is an example of such a federal program.

The Archdiocese of Miami (Broward County Catholic Schools only) has elected and intends to use a third-party provider of professional development services for the professional learning provided to their teachers and administrators based on their needs assessment. Broward County Public Schools (BCPS) is required to accept the Archdiocese of Miami's request for a third-party provider if it is determined by the LEA that the needs of the non-public schools cannot be met with BCPS professional development activities.

This Request for Proposal provides all Broward County eligible non-public schools the opportunity to request professional development services from one (1) of the two (2) approved vendors if the District does not provide the professional learning.

When a non-public school elects to use a third-party provider, District professional learning activities will be available for a fee. This condition is clearly communicated to the non-public schools and is revisited each fiscal year during the Non-Public Schools Consultation meeting. On an annual basis, eligible non-public schools must communicate their intent to participate in a federal program and elect as to their choice for professional development services based on identified needs.

**First Amendment to Agreement and Renewal
15-045V – Professional Development Services for Non-Public Schools
June 12, 2018 Board Agenda
Page 2**

Title II, Part A funds are not provided directly to a traditional or charter public school or a non-public school. The TPLG Department approves the professional learning activities with the third-party provider and processes purchase orders and payments through the District’s Budget Office – Grants. In addition, the TPLG staff monitors the approved activities and verifies the submission of agendas, sign-in sheets, and evaluations.

As with any activity that the LEA carries out for public school teachers, activities supported with Title II, Part A funds that benefit non-public school teachers must meet the requirements of the regulation. For example, activities to be carried out for non-public school personnel must be based on a review of scientifically-based research and must be expected to improve student academic achievement.

Professional development activities may include:

- Improving the knowledge of teachers, principals, and other educational personnel in one or more of the core academic subjects, as well as effective instructional teaching strategies, methods, and skills;
- Professional learning in effectively integrating technology into curricula and instruction;
- Professional learning in how to teach students with different needs, including students with disabilities or limited English proficiency, and gifted and talented students;
- Professional learning in methods of improving student behavior, identifying early and appropriate interventions, and involving parents more effectively in their children’s education;
- Leadership development and management professional learning to improve the quality of principals and superintendents; and
- Professional learning in the use of data and assessments to improve instruction and student outcomes.

Financial Impact

Based on the monthly expenditure analysis, there is no need for additional spending authority, as demonstrated below:

<u>Current spending:</u>	<u>\$1,420,579</u>
<u>Average monthly expenditure:</u>	<u>\$35,517 (forty (40) months into contract)</u>
<u>Unused authorized spending:</u>	<u>\$1,079,332</u>
<u>Estimated forecasted spend:</u>	<u>\$426,204 (\$35,517 x 12 months)</u>

**FIRST AMENDMENT TO
AGREEMENT**

THIS FIRST AMENDMENT TO AGREEMENT is made and entered into as of this 12th day of June, 2018, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

CATAPULT LEARNING, LLC
(hereinafter referred to as "VENDOR"),
whose principal place of business is
Two Aquarium Drive, Suite 100
Camden, New Jersey 08103

WHEREAS, SBBC and VENDOR entered into an Agreement dated January 21, 2015 (hereinafter referred to as Agreement); under RFP 15-045V – Professional Development for Non-Public Schools for the purpose of providing professional development to improve teaching and learning through sustained and intensive high-quality professional development activities in the core academic subjects; and

WHEREAS, VENDOR offered a proposal dated September 30, 2014 (hereinafter referred to as "Proposal" which is incorporated by reference herein, in response to the RFP; and

WHEREAS, VENDOR admits and agrees that on January 21, 2015, it was awarded an Agreement under the RFP from January 22, 2015 through June 30, 2018, which permits two (2) one-year renewals and an additional extension for up to 180 days beyond the expiration date of the final renewal period (hereinafter referred to as "Agreement"); and

WHEREAS, SBBC wishes to exercise its first of two (2) options to renew the Agreement for a period of one (1) additional year.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

1.02 **Term of Agreement.** The Agreement regarding 15-045V – Professional Development for Non-Public Schools is hereby extended from **July 1, 2018** through **June 30, 2019**, unless terminated earlier pursuant to Section 3.05 of the Agreement.

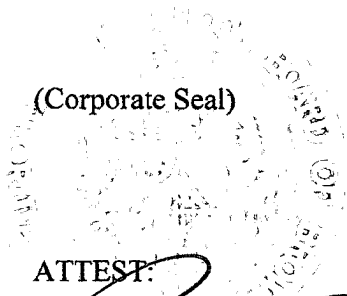
1.03 **Order of Precedence Among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- First: This First Amendment to Agreement; then
- Second: Agreement, then;
- Third: Addendum No. 1, then;
- Fourth: RFP 15-045V – Professional Development for Non-Public Schools
- Fifth: Proposal submitted in response to RFP 15-045V and VENDOR’s Letter of Transmittal.

1.04 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.


1.05 **Authority.** Each person signing this First Amendment to Agreement on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment to Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.




(Corporate Seal)

ATTEST:


Robert W. Runcie, Superintendent of Schools

FOR SBBC

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Nora Rupert, Chair

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-Adams,
Esq. - kathelyn.jacques-
adams@gbrowardschools.com
Reason: Catapult Learning, LLC
Date: 2018.05.14 10:08:22 -04'00'

Office of the General Counsel

FOR VENDOR

(Corporate Seal)

ATTEST:

Liza L. Wolf

Liza L. Wolf, Secretary
-or-

CATAPULT LEARNING, LLC

By *[Signature]*

Print Name: *Steve Quattrociochi*

Print Title: *President, Education Solutions Group*

Witness

Witness

The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.

STATE OF *New Jersey*

COUNTY OF *Burlington*

The foregoing instrument was acknowledged before me, this *9th* day of *May*, 20*18* by *Steve Quattrociochi* of *Catapult Learning*, on behalf of the corporation/agency.
Name of Person
Name of Corporation or Agency

He/She is personally known to me or produced _____ as identification and did/did not first take an oath. Type of Identification

My Commission Expires:

[Signature]
Signature – Notary Public

(SEAL)

HEATHER K. OSTROWSKI
Printed Name of Notary **NOTARY PUBLIC OF NEW JERSEY**
Comm. # 2291582
My Commission Expires 11/7/2022

Notary's Commission No.

**FIRST AMENDMENT TO
AGREEMENT**

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THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

LEARN-IT SYSTEMS, LLC
(hereinafter referred to as "VENDOR"),
whose principal place of business is
3600 Clipper Mill Road, Suite 330
Baltimore, Maryland 21211

WHEREAS, SBBC and VENDOR entered into an Agreement dated January 21, 2015 (hereinafter referred to as Agreement); under RFP 15-045V – Professional Development for Non-Public Schools for the purpose of providing professional development to improve teaching and learning through sustained and intensive high-quality professional development activities in the core academic subjects; and

WHEREAS, under RFP 15-045V – Professional Development for Non-Public Schools, the Agreement term is from January 22, 2015 through June 30, 2018, and may be extended for two additional one-year periods and, if needed, 180 days beyond the expiration date of the renewal period; and

WHEREAS, SBBC wishes to exercise its first of two (2) options to renew the Agreement for a period of one (1) additional year.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

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- First: This First Amendment to Agreement; then
- Second: Agreement, then;
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1.04 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

1.05 **Authority.** Each person signing this First Amendment to Agreement on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment to Agreement.

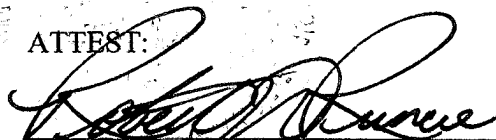
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FOR SBBC

(Corporate Seal)

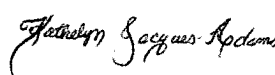
THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

ATTEST:


Robert W. Runcie, Superintendent of Schools

By 
Nora Rupert, Chair

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-Adams,
Esq. - kathelyn.jacques-
adams@gbrowardschools.com
Reason: Catapult Learning, LLC
Date: 2018.05.14 10:08:22 -04'00'

Office of the General Counsel

FOR VENDOR

(Corporate Seal)

LEARN-IT SYSTEMS, LLC

ATTEST:

By [Signature]

_____, Secretary

Print Name: MICHAEL KOCOROWSKI

Print Title: CFO

[Signature]
or-

Witness

[Signature]

Witness

The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.

STATE OF Maryland

COUNTY OF Balt. City

The foregoing instrument was acknowledged before me this 3rd day of

May, 2018 by Michael Kocorowski of

Name of Person

Learn It Systems, on behalf of the corporation/agency.

Name of Corporation or Agency

He/She is personally known to me or produced n/a as identification and did/did not first take an oath. CT

Type of Identification

My Commission Expires:

[Signature]

Signature - Notary Public

Charles Totten

Printed Name of Notary

n/a

Notary's Commission No.

CHARLES TOTTEN
NOTARY PUBLIC
BALTIMORE CITY COUNTY
(SEAL) MARYLAND
MY COMMISSION EXPIRES JANUARY 25, 2022



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

MEETING DATE	Jan 21 2015 10:15AM - Regular School Board Meeting
AGENDA ITEM	OPEN ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

ITEM No.:
EE-2.

TITLE:
RFP Recommendation of \$500,000 or Greater - 15-045V - Professional Development Services for Non-Public Schools

REQUESTED ACTION:
Approve the recommendation to award for the above contract. Contract Term: January 22, 2015, through June 30, 2018, 3 Years, 6 Months, with two (2) additional one-year renewal periods; User Department: Office of Talent Development; Award Amount: \$2,500,000; Vendors Awarded: Catapult Learning, LLC and Learn-It Systems, LLC; M/WBE Certified Vendor(s): None

SUMMARY EXPLANATION AND BACKGROUND:
The School Board of Broward County, Florida, received ten (10) proposals for 15-045V - Professional Development Services for Non-Public Schools. This RFP provides a wide range of professional development services to all Broward County, non-public schools that have applied for services from the District under provisions of the Title II, Part A, Teacher and Principal Training and Recruiting Fund.
See Supporting Docs for continuation of Summary Explanation and Background.
A copy of this RFP is available online at: <http://www.broward.k12.fl.us/supply/docs/contracts/15-045V - Professional Development Services for Non-Public Scho.pdf>.
These agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact will be \$2,500,000. Funds will come from the Title II, Part A grant. This contract has been negotiated with the best pricing available. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the bid award amount.

EXHIBITS: (List)
(1) Continuation of Summary Explanation and Background (2) Executive Summary (3) Agreements - 2 (4) Recommendation Tabulation (5) Financial Analysis Worksheet (6) MWBE Participation (7) Supplier Evaluations - 3

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Dr. Elisa Calabrese	Phone: 754-321-0544
Name: Ms. Ruby Crenshaw	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
Fri Jan 9 13:47:24 2015

Approved In Open Board Meeting On: **JAN 21 2015**
By:
School Board Chair



PROCUREMENT & WAREHOUSING SERVICES

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Supplier/Product Evaluation Form

The purpose of this evaluation form is to rate a supplier's performance. This form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier.

Please return completed evaluation forms to:

Procurement & Warehousing Services Department (TSSC Building)
7720 West Oakland Park Boulevard, Suite 323
Sunrise, Florida 33351

For assistance with this form contact us at

(754) 321-0505 or [CLICK HERE](#) to send us an email (include the words **Supplier/Product Evaluation Form** in the subject)

GENERAL INFORMATION

Bid #: 15-045V **Bid Title:** Professional Development for Non-Public Schools
Purchase Order #: 7516012242 **Product/Service Provided:** Professional Learning
Supplier (Company) Name: Catapult Learning, LLC
Contact Name: Christine Lamadrid **Contact Phone #:** () - -

SECTION 1: SUPPLIER EVALUATION

1.) How would you rate the supplier in the following areas?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Overall customer service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Delivery as scheduled or promised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	1	2	3	4
	Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied
2.) How satisfied are you with the supplier?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.) Will you use this supplier again?	<input type="checkbox"/> Yes <input type="checkbox"/> No			

SECTION 2: PRODUCT/SERVICE EVALUATION

4.) Based on the areas below, how would you rate the products/services provided with this Bid?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Compliance with specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality as compared to similar products/services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Prices as compared to similar products/services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	1	2	3	4
	Very Unlikely	Unlikely	Probably	Definitely
5.) Would you purchase this product/service again?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SECTION 3: END USER COMMENTS

Please share any additional information regarding this supplier or the products / services provided. **If this supplier's performance is unsatisfactory, please tell us why.** You may attach an additional sheet if necessary.

Catapult Learning, LLC has provided excellent professional learning services designed specifically for Broward County eligible private schools.

EVALUATION FORM COMPLETED BY:

Name: Kimberly RichardsonBarber **Title:** Professional Develop. Specialist **Contact Phone #:** (954) 321-5039

School/Department: Teacher Professional Learning and Growth

Participant's Signature: *Kimberly Richardson-Barber*

Date: 05/08/2018



PROCUREMENT & WAREHOUSING SERVICES
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Supplier/Product Evaluation Form

The purpose of this evaluation form is to rate a supplier's performance. This form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier.

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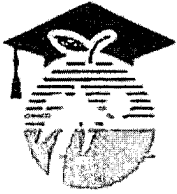
GENERAL INFORMATION	
Bid #: 15-045V	Bid Title: Professional Development for Non-Public Schools
Purchase Order #: 7516012205	Product/Service Provided: Professional Learning
Supplier (Company) Name: Learn-It Systems, LLC	
Contact Name: Marybeth Jones	Contact Phone #: () -

SECTION 1: SUPPLIER EVALUATION																
1.) How would you rate the supplier in the following areas?																
	<table border="0"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>Poor</td> <td>Fair</td> <td>Good</td> <td>Very Good</td> <td>Excellent</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	1	2	3	4	5	Poor	Fair	Good	Very Good	Excellent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>													
2.) How satisfied are you with the supplier?																
3.) Will you use this supplier again?	<input type="checkbox"/> Yes <input type="checkbox"/> No															

SECTION 2: PRODUCT / SERVICE EVALUATION																
4.) Based on the areas below, how would you rate the products/services provided with this Bid?																
	<table border="0"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>Poor</td> <td>Fair</td> <td>Good</td> <td>Very Good</td> <td>Excellent</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	1	2	3	4	5	Poor	Fair	Good	Very Good	Excellent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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5.) Would you purchase this product/service again?																

SECTION 3: END USER COMMENTS
Please share any additional information regarding this supplier or the products / services provided. <u>If this supplier's performance is unsatisfactory, please tell us why.</u> You may attach an additional sheet if necessary.
Learn-It Systems, LLC has provided excellent professional learning services designed specifically for Broward County eligible private schools.
EVALUATION FORM COMPLETED BY

Name: Kimberly RichardsonBarber **Title:** Professional Develop. Specialist **Contact Phone #:** (754) 321 - 5039
School/Department: Teacher Professional Learning and Growth
Participant's Signature: *Kimberly Richardson Barber* **Date:** 05/08/2018



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 • TEL 754-321-0501 • FAX 754-321-0936

PROCUREMENT & WAREHOUSING SERVICES
MARY C. COKER, DIRECTOR
www.browardschools.com

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DR. ROSALIND OSGOOD

ROBERT W. RUNCIE
Superintendent of Schools

VIA EMAIL & FACSIMILE

February 13, 2018

Ms. Christine Lamadrid
Catapult Learning, LLC
2 Aquarium Drive Suite100
Camden, NJ 08103

Phone: 856-831-7909
Fax: 856-831-7886
Email: Christine.Lamadrid@catapultlearning.com
Marqaret.russell@catapultlearning.com

Reference: RFP 15-045V – Professional Development for Non-Public Schools

Dear Ms. Lamadrid:


The above-referenced contract expires **June 30, 2018**. In accordance with Special Condition 2.4 of the RFP, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from **July 1, 2018** through **June 30, 2019**. **This letter does not constitute the actual renewal or contract offer.** Please indicate below your willingness to renew this RFP award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded RFP and your written agreement to maintain (or reduce) the current awarded fees. Please execute this document on the space provided and return it to my attention **no later than February 26, 2018**. For our informational backup, when going to our Board to approve any renewal, if this RFP is not renewed and SBBC goes out for a new RFP, would your fees remain the same, would your fees be lower or would your fees increase?


If this RFP is not renewed, prices/fees in the new RFP would stay the same X (check if yes)
If this RFP is not renewed, prices/fees in the new RFP would be lower (check if yes)
If this RFP is not renewed, prices/fees in the new RFP would be higher (check if yes)

If you checked off that the price(s) would be higher in a new RFP, by what percentage would the price(s) be higher compared to the prices in RFP 15-045V. Indicate the percentage if you checked off that your price(s) would be higher in a new RFP %

If you do not respond by **February 26, 2018**, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at the lower price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

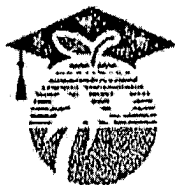
Sincerely,

Charles V. High, C.P.M., A.P.P., MBA
Purchasing Agent


Signature of Authorized Representative

Steve Quattrociocchi, President Education Solutions Group

CVH/at
cc: Bid File

Name and Title of Authorized Representative (PLEASE PRINT)



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LAURIE RICH LEVINSON
ANN MURRAY
NORA RUPERT
DR. ROSALIND OSGOOD

ROBERT W. RUNCIE,
Superintendent of Schools

VIA EMAIL & FACSIMILE

February 13, 2018

Ms. Mary Beth Jones
Learn-It Systems, LLC
3600 Clipper Mill Road, Suite 330
Baltimore, MD 21211

Phone: 410-369-0000
Fax: 410-369-0137
Email: Marybeth.jones@learnitystems.com

Reference: RFP 15-045V – Professional Development for Non-Public Schools

Dear Ms. Jones:

The above-referenced contract expires **June 30, 2018**. In accordance with Special Condition 2.4 of the RFP, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from **July 1, 2018 through June 30, 2019**. **This letter does not constitute the actual renewal or contract offer.** Please indicate below your willingness to renew this RFP award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded RFP and your written agreement to maintain (or reduce) the current awarded fees. Please execute this document on the space provided and return it to my attention **no later than February 26, 2018**. For our informational backup, when going to our Board to approve any renewal, if this RFP is not renewed and SBBC goes out for a new RFP, would your fees remain the same, would your fees be lower or would your fees increase?


- If this RFP is not renewed, prices/fees in the new RFP would stay the same (check if yes)
- If this RFP is not renewed, prices/fees in the new RFP would be lower (check if yes)
- If this RFP is not renewed, prices/fees in the new RFP would be higher (check if yes)

If you checked off that the price(s) would be higher in a new RFP, by what percentage would the price(s) be higher compared to the prices in RFP 15-045V. Indicate the percentage if you checked off that your price(s) would be higher in a new RFP
2 %

If you do not respond by **February 26, 2018**, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at the lower price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

Sincerely,


Charles V. High, C.F.M., A.P.P., MBA
Purchasing Agent


Signature of Authorized Representative

CVH/al
cc: Bid File

MICHAEL MALONEY
Name and Title of Authorized Representative (PLEASE PRINT)
CEO, LEARN IT

The School Board of Broward County, Florida (SBBC)
Request for Proposal (RFP) 15-045V
Professional Development Services for Non-Public Schools
M/WBE Participation

There are two (2) Minority/Women Business Enterprise (M/WBE) vendors participating as sub-consultants with the recommended awardees. The ethnicity of the M/WBE vendors is as follows:

<u>Sub-Consultant</u>	<u>M/WBE Vendors</u>	<u>Number of Firms</u>
1. African-American		1
2. Asian American		1

Recommended Awardee	Certification Number	Expiration Date	Ethnicity	Gender	M/WBE Sub-Consultant Participation	SBBC Scholarship Foundation Commitment to Minority Students
Catapult Learning, LLC	N/A	N/A	N/A	N/A	1% M/WBE Participation - Amitesh, Inc. d/b/a Ace Office Supplies, will provide office supplies. This company is certified by SBBC as Asian American.	Commitment to up to \$5,000.00 per year of the contract.
Learn-it Systems, LLC	N/A	N/A	N/A	N/A	10% M/WBE Participation - Montage Diversity Consultants dba Montage Education. This company is certified by SBBC as African American.	Commitment to up to \$5,000.00 per year of the contract.